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| **TELETANDEM PARTNERSHIP** **PRELIMINARY INFORMATION** |
| **FOREIGN UNIVERSITY (FU):** |  | **PLACE INTERACTION:** |  |
| **BRAZILIAN UNIVERSITY (BU):** |  | **PLACE INTERACTION:** |  |
| **# STUDENTS (FU)\* (expected or definite? Please, especify):****\*Please, use one template for each student group** |  | **PROFICIENCY LEVEL:** |  | **PERIOD (BEGINNING AND END):** |  |
| **Time (FU) BEGINNING AND END OF SESSIONS:** |  | **DAYS OF THE WEEK:** |  | **# OF INTERACTIONS:** |  |
| **MEDIATORS (FU)** **(NAME AND E-MAIL):** |  | **MEDIATORS (BU)** **(NAME AND E-MAIL):** |  |
|  **SCHEDULE OF INTERACTIONS**  |
| **DATE:** |  |  |  |  |  |  |  |  |  |
| **TIME BR:** |  |  |  |  |  |  |  |  |  |
| **DATA:** |  |  |  |  |  |  |  |  |  |
| **TIME BR:** |  |  |  |  |  |  |  |  |  |

We recommend the following site to calculate time differences: <http://www.timeanddate.com/worldclock/converter.html>. Please, consider the Brazilian and foreign holidays when planning the schedule.

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| **TELETANDEM PARTNERSHIP****LIST OF PARTICIPANTS** |
| **STUDENT NAME (FU)** | **E-mail** | **Skype** |  | **STUDENT NAME (BU)** | **E-mail** | **Skype** |
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